



SUBCONTRACTOR PRE-QUALIFICATION FORM

Thank you for your interest in Benham Constructors, LLC. In order to pre-qualify with Benham Constructors, LLC, please complete this form and return to:

9400 N. Broadway, Suite 300
Oklahoma City, OK 73114-7401
Attention: Procurement (3rd Floor)
Phone: 405-478-5353

Date of Response: _____

General Information

Company Name: _____

Address: _____

City, State, Zip: _____

Federal Tax ID No.: _____ Website: _____

Contact and Title: _____ Contact Phone No.: _____

E-mail Address: _____ Fax No.: _____

Organization

Years your organization has been in business: _____ Date of Incorporation: _____

Years in business under present name: _____

Name of Parent Company: _____

Address: _____

City, State, Zip: _____

How is your company organized? Corporation Partnership Sole Proprietorship Other (Explain) _____

If Corporation, State incorporated in: Choose an item.

List Top Four Officers:

Name: _____ Title: _____

Name: _____ Title: _____

Name: _____ Title: _____

Name: _____ Title: _____

Licenses

List all licenses and registrations held by your organization:

Type of License: _____

Type of License: _____

State: Choose an item.

State: Choose an item.

Number: _____

Number: _____

Type of License: _____

Type of License: _____

State: Choose an item.

State: Choose an item.

Number: _____

Number: _____

Experience

Note: If the answer to any of the questions below is yes, please provide and attach details.

1. Do you employ union trade labor? Yes No
2. Has your organization ever failed to complete any contract? Yes No
3. Are there any judgments, claims, arbitration proceedings or suits pending or outstanding against your organization or any of its officers? Yes No
4. Within the last five years, has any officer or principal of your organization been an officer or principal of another organization when it failed to complete a construction contract? Yes No
5. Have any of the owners, officers or major stockholders of your Company been indicted or convicted of a felony or any other criminal conduct? Yes No
6. Has your company or any of its owners, officers or major stockholders been investigated for or charged with alleged labor violations including alleged violations of the Immigration Control and Reform Act, state or local laws regarding employment of immigrants, prevailing wage laws, wage and hour laws or other federal, state or local laws? Yes No
7. Has your Company ever had a claim against it for improper, delayed, defective or non-compliant work or failure to meet warranty obligations? Yes No
8. On a separate sheet, please list major construction projects your organization has contracted during the past 5 years, providing the name of the project, owner, architect, contract amount, date or completion (or percent complete and scheduled completion date for work in progress) and percentage of the cost of the work performed with your own forces.

Total value of work in progress: _____ Dollar

Total value of work under contract: _____ Dollars

Annual dollar volume for each of the past 3 years:

Largest contract completed during the past 3 years:

Geographical areas in which you prefer to work: _____

Your desired project size:

What work does your firm self-perform? _____

What work does your firm subcontract? _____

Trade References:

Company Name: _____ Contact Person: _____

Address: _____ Phone: _____

City/State/Zip: _____ E-mail: _____

Company Name: _____ Contact Person: _____

Address: _____ Phone: _____

City/State/Zip: _____ E-mail: _____

Company Name: _____ Contact Person: _____

Address: _____ Phone: _____

City/State/Zip: _____ E-mail: _____

References:

Name of Bank: _____ Contact Person: _____

Address: _____ Phone: _____

City/State/Zip: _____ E-Mail: _____

Do you provide data to Dun & Bradstreet and if so please provide your DUNS #. Yes No

DUNS No.: _____

If you do not provide data to Dun & Bradstreet, please attach your most current audited financial statement, including your organization's latest balance sheet and income statement.

Will the organization whose financial statement is attached act as a guarantor of the contract for construction?

Yes No

Surety:

Name of Surety: _____ Name of Agent: _____

Address: _____ Address: _____

City/State/Zip: _____

Phone No.: _____ Phone No.: _____

Bonding capacity per project: _____ Aggregate capacity: _____

Bond Rate: _____ %

Major Supplier / 2nd Tier Subcontractor References:

Company Name: _____ Contact Person: _____

Address: _____ Phone: _____

City/State/Zip: _____ E-mail: _____

Company Name: _____ Contact Person: _____

Address: _____ Phone: _____

City/State/Zip: _____ E-mail: _____

Company Name: _____ Contact Person: _____

Address: _____ Phone: _____

City/State/Zip: _____ E-mail: _____

Safety:

Safety is an integral part of all Benham Constructors, LLC business and constitutes a significant factor in our final Subcontractor Vendor selection. Should you or your lower tier Subcontractors have any questions regarding the requirements for completing the Contractor Safety Questionnaire please go to <http://www.benham.com/what-we-do/designbuild> for electronic submittal or contact the Benham Corporate Safety Manager.

Complete the referenced **Contractor Safety Questionnaire** and submit with **Subcontractor Pre-Qualification Form** and **Benham W-9 Template**. In addition, include the **requested OSHA forms** and **Letter of Validation for your company EMR rates** as referenced in the **Contractor Safety Questionnaire**.

Note: Benham Constructors, LLC Subcontractors are also responsible for ensuring that each of their lower tier Subcontractors submit the Contractor Safety Questionnaire along with supporting documentation.

I hereby certify that to the best of my knowledge, the above information is correct.

Completed By: _____

(Print Name)

(Title)

(Signature)

(Date)

IN ORDER TO PRE-QUALIFY WITH BENHAM CONSTRUCTORS, LLC YOU ARE REQUIRED TO PROVIDE AN INSURANCE CERTIFICATE INDICATING AUTO, GENERAL LIABILITY AND WORKERS COMPENSATION COVERAGE. IN ADDITION, YOU MUST SUBMIT FOR APPROVAL THE SUBCONTRACTOR SAFETY QUESTIONNAIRE INCLUDING ALL SUPPORTING DOCUMENTATION.